

HCRA Board of Directors Meeting Minutes

OCTOBER 22, 2025

Meeting Began 7:00 PM via Zoom

Attendees:

President – W1AEZ Ez Treasurer – N1FJ Frandy

Vice President – KP4JLD Josue ZeroBeat – AB1XW Alan

Tech Dir – K1YO Bob Secretary – NF1G Paul

Program Dir. – AA1UE Gary Membership – KB1VHN

AI Membership – KB1VHN AI At Large – KD1KU Ken

Unable to Attend:

President's Report: Ez, W1AEZ

- Discussion of Holiday Party: MTARA would be interested in joining us. Ez to pursue details with MTARA leadership. Also began discussion of format , e.g. location, buffet vs potluck, etc. Preliminary Survey results discussed. Appears to be sufficient interest to push forward.
- Considerable discussion regarding procedures for upcoming club auction and documents/procedures to be used to record auction items and sales. Meeting to be held (via Zoom) prior to the Auction with volunteers.
- Club to vote at November meeting for amount of Club subsidy and pricing for Holiday Party.
- Yagi/Attenuator build scheduled for November 8th at Holyoke Hospital.
- Discussed a successful Field Day in 5A category. Many bonus points including using solar power for the entire event. See ZB for more detail.
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Vice President's Report: Josue, KP4JLD

- No report this month

Secretary's Report: Paul, NF1G

- Bylaw review continuing. Several suggestions were made to modify Bylaws
- Federal and State annual reports to be filed.
- Paul to update ARRL Affiliated Club information on ARRL website.
- Equipment insurance premium due in November, effective December 1st.
- Paul will add State Sales Tax Exemption Certificate to Shared Drive along with Tax Determination Letter for 501 (C) 3 status from IRS.

Treasurer's Report: Frandy, N1FJ

- No formal report as Frandy finalizing bank arrangements.
- Frandy working to bring records up to date. Having some difficulty with Paypal flow of information to bank.
- **Financial Reports are available by request to the Treasurer**

Program Director's Report: Gary, AA1UE

- Speaker schedule is complete for Fall. January speaker all set, February open, March and April set. Possibly demo of portable gear for May. See ZB for details.

Membership Report: AI, KB1VHN (Ez filling in)

- Database of membership needs updating due to previous Membership Chair's computer crash. Work is progressing and should be completed soon. Plan is to utilize Excel spreadsheet to maintain membership records instead of Microsoft Access as few are knowledgeable in use of Access.

At Large: Ken, KD1KU

- **No Report**

Technical: Bob, K1YO

- Discussed development of Mentoring program. Group has been established and will initiate activities this Fall.
- ZB will contain QR codes for use by those interest in accessing Mentoring information.
- Discussed ways to reach out to new Hams and provide material and resources to help get them on the air as well as connecting them to mentors.

ZeroBeat: Alan, AB1XW

- Alan looking for articles, etc for ZB

New Business:

- Continued discussion of how to make purchase of HCRA merchandise easier by direct ordering with vendors. Ez to research with Larry, W1AST.
- Ideas suggested to make meetings more fun. Ideas suggested included 50/50 raffles, Door prizes, swap table, free table.
- Voted to add John, K1CB as an additional Webmaster in place of Vanessa who has stepped off.

Old Business:

- Followup on Administrative Authorities for social media. Delete Twitter as no longer used. Ez to reach out to Originator of Facebook account to transfer authority.

Next Club Meeting: Friday, November 7, 2025 at 7:30 PM at Holyoke Hospital

Next Board Meeting: November 19, 2025 at 7:00 PM via Zoom

Meeting Adjourned: 8:10 PM